

OFFICE IN HOME

Your home office will qualify if you use it as your principal place of business and are used exclusively for administrative activities and you have no other fixed location where you conduct substantial administrative activities.

On the contrary if you occasionally work from home and have a permanent work location than you CANNOT claim a home office. The IRS has adopted a simplified method for a home deduction, and I will explore this on a case-by-case basis. This is no longer deductible for W-2 wage earners on the federal side but several states LIKE CALIFORNIA still allow for deduction.

OFFICE IN HOME LOCATION _____

<u>Office in home</u>	Yes	No
Is the space used exclusively for business?	_____	_____
Is the space the principal place of conducting business?	_____	_____
Total square footage of home	_____	
Square footage of office used for business purposes	_____	

<u>Office in home expenses</u>	AMOUNT
Rent Paid	_____
Mortgage interest	_____
Real Estate Taxes	_____
Insurance (<i>renters or homeowners insurance</i>)	_____
Electricity	_____
Gas	_____
Water & Sewage	_____
Repairs & Maintenance (<i>include only for home office</i>)	_____
Other Expense: _____	_____
Other Expense: _____	_____

I(We) verify that the information given in this Home Office Worksheet is accurate and complete .

Taxpayer signature	_____	Spouse Signature	_____
Printed Name	_____	Printed Name	_____
Date	_____	Date	_____